

12 June 1973

MEMORANDUM FOR: Chief, Plans Staff

SUBJECT : Part II Annual Personnel Plan

1. Top management's decision to implement APP now and to require its completion in a matter of weeks, establishes the fact that the Reports identified with Part II of APP cannot be prepared to include the whole of Fiscal Year 1973. In addition Report 6 will not have computer information available to permit its completion until LY 1974.

2. To expedite the preparation of the remaining five reports, I recommend:

a. That SRB be made responsible for the completion of Reports #1, 2, 4 and 5A. (They have already been orally informed along these lines with a due date of 9 July.)

b. Contract Personnel Division be made responsible for completing and disseminating Report #3 within the same time frame as SRB.

c. Incentive Awards Branch be made responsible for completing and disseminating parts B and C of Report #5 within the same time schedule as CPD and SRB.



Plans Staff

STAT